SUGGESTED TRADITIONAL CHAPTER BY-LAWS

ARTICLE I

The name of this Chapter, by authority of the Executive Council, shall be _____ (your state and _____ chapter name) Chapter of Beta Sigma Phi.

ARTICLE II

Regular meetings shall be held semi-monthly at times and places fixed by a majority vote of the chapter.

ARTICLE III

A quorum shall be _____ (not less than one-third) of the active Chapter membership.

ARTICLE IV

Section 1. The monthly dues of this chapter shall be fixed by a majority vote of the chapter each year.

A. Members on Leave of Absence _____ (shall or shall not) pay chapter dues.

Section 2. A member of this chapter will be fined an amount determined by a majority vote of the chapter for:

A. Not wearing her pin to meetings.
B. Being late to meetings. (After meeting is called to order)
C. When she is not prepared to present her program at her assigned time and has not arranged for a substitute program.

ARTICLE V

Members of this chapter are expected to attend all meetings. When unable to attend because of _____ (sickness, sickness in family, being out of town, having to work, or other reasons), a member will call a member of the Executive Board to request an Excused Absence.

ARTICLE VI

A member shall be declared inactive by the Executive Board when absent from three consecutive meetings without sufficient excuse.

ARTICLE VII

Elections. Nominations for chapter officers shall be made from the floor at the second regular meeting in March each year. The President shall call for nominations and nominations shall be made for each office in order: President, Vice President, Recording Secretary, Corresponding Secretary, Treasurer, Extension Officer. City Council Representatives should be nominated at this time also, although they are not chapter officers.

Elections shall be held at the same meeting immediately following nominations. Election of City Council Representatives and Alternates should take place immediately following the election of Chapter officers. A majority vote shall elect.

ARTICLE VIII

The Executive Board of _____ Chapter shall consist of the elected
(your Chapter's name)
officers of the Chapter and shall meet at regular intervals, preferably once each month, on dates fixed by it or upon call of the President.

ARTICLE IX

Standing Committees. The Standing Committees of this chapter shall be: Program, Membership, Social, Publicity, Ways and Means, and Service. The duties and functions of these committees are set forth in the Standing Rules. The members of the Standing Committees of the chapter shall be appointed by the President to serve on such committees during the same term of office as her own.

Special Committees. Special Committees may be appointed by the President to perform functions not performed by the Standing Committees of the chapter and shall serve until the special purpose for which they are appointed has been fulfilled, or until such committees are dissolved by the President.

ARTICLE X

Amendments or additional By-laws, not in conflict with the Constitution of Beta Sigma Phi or Rules and Regulations of the Executive Council, may be passed by a two-thirds vote of the chapter.

Such Amendments or By-laws must be presented in writing to the chapter thirty (30) days before adoption. Amendments must be sent to the International Office for the approval by the International Executive Council as well as any additional By-laws.