

**INDIANA STATE WOMAN OF THE YEAR GUIDELINES  
2023-2024**

1. There will be ONE candidate and ONE letter eligible for the State Woman of the Year per chapter.
2. Type in 500 WORDS OR LESS, on a single sheet of plain white paper, a description of your candidate's BETA SIGMA PHI activities during the past year only (May 1, 2023 – April 30, 2024).
3. DO NOT IN ANY WAY MENTION THE NUMBER OF YEARS YOUR CANDIDATE HAS BEEN IN SORORITY.
4. DO NOT MENTION YOUR CANDIDATE'S OUTSIDE ACTIVITIES, i.e., SCHOOL, CLUBS, OR HER FAMILY LIFE.
5. DO NOT use your candidate's NAME, CITY, OR CHAPTER, except on the form below.
6. Any letter not meeting the above requirements will be DISQUALIFIED and returned to the person submitting the letter. BE SURE TO DOUBLE-CHECK THESE GUIDELINES BEFORE MAILING YOUR CANDIDATE'S LETTER.
7. PLEASE SEND THE BOTTOM PORTION OF THIS PAGE, ALONG WITH YOUR CANDIDATE'S LETTER TO:

Debbie Mahan, State Vice President  
3396 Golfview Ct  
Terre Haute, IN 47802  
Or email to: [pinkette01@aol.com](mailto:pinkette01@aol.com)

8. This letter MUST BE POSTMARKED/EMAILED NO LATER THAN **JULY 20, 2024**.
9. If you wish to make sure your letter is received, please send CERTIFIED MAIL AND RETURN RECEIPT REQUESTED.

***PLEASE NOTE: The candidate should bring a hat and white gloves for Convention. If selected as State Woman of the Year, she will be seated at the head table for Sunday Brunch. IF FOR SOME REASON SHE CANNOT ATTEND, a sister of her choice may accept for her. PLEASE NOTIFY THE STATE VICE PRESIDENT AT THE STATE REGISTRATION TABLE IF YOUR CANDIDATE IS NOT ATTENDING.***

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**STATE WOMAN OF THE YEAR CANDIDATE:** \_\_\_\_\_

**CITY:** \_\_\_\_\_ **CHAPTER NAME AND NUMBER:** \_\_\_\_\_

**SUBMITTED BY:** \_\_\_\_\_

**YOUR ADDRESS:** \_\_\_\_\_

**YOUR CITY/STATE/ZIP:** \_\_\_\_\_

**YOUR PHONE NUMBER:** \_\_\_\_\_ **YOUR EMAIL:** \_\_\_\_\_

**\*\*PLEASE CHECK HOW YOU WANT TO BE NOTIFIED UPON RECEIPT:     EMAIL     MAIL     BOTH\*\***